

Date : 4<sup>th</sup> September'2021

## 27<sup>th</sup> Annual General Meeting

**Notice** is hereby given that the **27<sup>th</sup> Annual General Meeting** of the Association will be held at **The Spring Club**, 5 JBS Halden Avenue (EM Bypass) Kolkata - 700 105 on **Saturday, 25<sup>th</sup> day of September 2021** at **7.00 pm** to transact the following business :

1. To approve Minutes of **26<sup>th</sup> A.G.M.**
2. Receive, consider and adopt the Annual Report of the Association along with the audited financial statement for the year ending **31<sup>st</sup> March' 2021.**
3. To appoint Auditor for the Financial Year 2021 – 2022.
4. Deletion of inactive members from the members list as approved by Executive Committee.
5. To consider any other resolution/motion by a member as per clause 19(2)(f) of the Articles of Association.
6. Any other matter with the permission of the Chair.
7. Election for the post of **President** and **Executive Members** for the year 2021-2022.
8. To declare and record the election result of the President and Executive members to hold office till the next **Annual General Meeting** of the Association.

By order of the Executive Committee,  
For Computer Association of Eastern India



**Anup Agarwal**  
**Hony. Secretary**

Any member who proposes to put up any specific resolution / motion should send the same to the Secretary, 15 days before the date of Annual General Meeting.

- Encl.**
1. **Compass inactive members list**
  2. **Audited financial statement for the year ended 31<sup>st</sup> March 2021.**



## Computer Association of Eastern India

37, Shakespeare Sarani  
S.B. Tower, 1st Floor  
Kolkata - 700 017

Tel. : 033-2281 3610  
Email : info@compassindia.com

Website  
www.compassindia.com  
CIN - U30007WB1994NPL063186



**Mr. Asif Khan**

Election Officer for  
the year 2021-2022

Date : 4<sup>th</sup> September'2021

## 27<sup>h</sup> Annual General Meeting

From the Desk of the  
Election Officer

Dear Members,

I have been asked by the Executive Committee to fulfill the role of **Election Officer** for the Elections for the post of **President** and **Executive Committee** for **2021 - 2022** to be held on **Saturday, 25<sup>th</sup> September 2021**, at **The Spring Club**. 5 JBS Halden Avenue (EM Bypass) Kolkata - 700 105, **Kolkata**, at **8.00 PM**.

I am thankful for the confidence reposed in me by the Executive Committee.

Nomination Forms for the above posts are enclosed. If you wish to apply for any of the posts, please fill-up the enclosed form and send the same to the following address in sealed envelope marked

### "Nomination Form"

To Mr. Asif Khan Election Officer – 2021-22 Computer Association of Eastern India 37, Shakespeare Sarani, S. B. Tower, 1 <sup>st</sup> Floor, Kolkata – 700017 Mobile – 9831060916 E-mail – asif@technocratinfotech.com
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Please obtain acknowledgement of receipt of envelope, along with a Reference Number.

Last Date for **filing Nomination** : **16th September, Thursday, 2021 by 6.00 PM**

Last date for **withdrawal** : **18th September, Saturday, 2021 by 3.00 PM**

**Mr. Asif Khan**

Election Officer for  
the year 2021-2022

Given below is an indicative list of procedure & eligibility criteria:

1. Candidate should not have any sort of dues to COMPASS as on **31<sup>th</sup> day of August, 2021.**
2. The Proposer and Secunder should be a member of COMPASS and should not have any sort of dues to COMPASS as on **31<sup>th</sup> day of August, 2021.**
3. The form must be duly signed (with Rubber Stamp) by the Proposer, Secunder and the candidate as per the prescribed form and must be submitted to the Compass Office on or before **16th September, Thursday, 2021 by 6.00 PM.**
4. Life Members and Annual Members who have no dues as on **31<sup>th</sup> day of August, 2021.** and who are enrolled as members on or before **31<sup>th</sup> day of August, 2021.** are only eligible to cast their votes in this year 2021 - 2022.
5. Members who will not be present at the Election venue will not be entitled to cast their vote by proxy. They may however contact the Election Officer for casting their vote by **postal ballot,** latest by **20th September, 2021.** by mail.
6. Eligibility criteria for the post of President, Member must have experience of minimum 2 years as Office Bearer of COMPASS.
7. Eligibility criteria for the post of Executive Committee Member, Member must be more than 2 year-old member of COMPASS.
8. Elections, if necessary, shall be held by secret ballot / Electronics voting between **8.00 PM** and **8.30PM** at **The Spring Club.** 5 JBS Halden Avenue (EM Bypass) Kolkata - 700 105, on **Saturday, 25<sup>th</sup> day of September 2021.**
9. The Election Officer may decide to extend / alter the deadlines specified above if required, within the framework of the Memorandum & Articles.
10. All Rules and Regulation are applicable as per the Memorandum and Articles of Association.
11. As per Memorandum and Articles of COMPASS, any existing Committee Member, should have attended at least 50% of the Committee Meetings in 2020 - 2021, to be eligible to seek reelection.

Any clarification with respect to the above may be obtained from the undersigned.

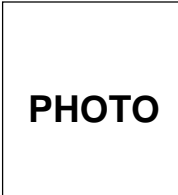
Thanking you,

Truly yours



**Mr. Asif Khan**

(Election Officer for the year 2021 – 2022)



**Nomination Form (2021-22)**

**CANDIDATE**

I hereby agree to accept the post of President / Executive Committee Member of the Association and If I am elected I will carry out the activities of Association as per the Memorandum and articles of the Association to the best of my abilities. I also declare that there is no dues on any account to COMPASS from my side as on date. I comply with all the rules & regulation as per Memorandum & Articles for eligibility criteria.

Name of the Company.....  
Name of Representative.....Designation.....  
Address.....  
Phone..... DIN No.....  
E-mail.....  
Date.....

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(Signature with Rubber Stamp)

**PROPOSER**

I hereby propose the name of \_\_\_\_\_ for the post of President / Executive Committee Member of COMPASS for the year 2021 - 2022. I hereby declare that there is no dues on any account as on **31<sup>th</sup> day of August, 2021.**

Name of the Company.....  
Name of Representative.....Designation.....  
Address.....  
Phone.....  
E-mail.....

-----  
( Signature with Rubber Stamp )

**SECONDER**

I hereby second the above proposal, I also declare that there are no dues on any account as on **31<sup>th</sup> day of August, 2021.**

Name of the Company.....  
Name of Representative.....Designation.....  
Address.....  
Phone.....  
E-mail.....

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( Signature with Rubber Stamp )

**\*Note :** (1) Incomplete Form shall not be considered for Nomination  
(2) Name of Candidate, Proposer & Seconder , Designation, Name of Company, Signature with Rubber Stamp are essential for validity of nomination form.  
(3) Proposer, Seconder or Candidate must be Owner/Director/Partner/Authorised By Power of Attorney of the Company.  
(4) Please delete the President if applying for Executive Committee Member or Vice Versa to make the application valid.